

HOME MAINTENANCE AND INSPECTION SCHEDULE

Keep this helpful schedule to keep track of your home maintenance needs.

MONTHLY MAINTENANCE CALENDAR	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
	<input type="checkbox"/> Replace HVAC filters <input type="checkbox"/> Clean garbage disposal <input type="checkbox"/> Test smoke/ carbon monoxide detectors	<input type="checkbox"/> Replace HVAC filters <input type="checkbox"/> Test garage doors	<input type="checkbox"/> Replace HVAC filters <input type="checkbox"/> Clean garbage disposal <input type="checkbox"/> Clean range hood and filters	<input type="checkbox"/> Replace HVAC filters <input type="checkbox"/> Test smoke/ carbon monoxide detectors	<input type="checkbox"/> Replace HVAC filters <input type="checkbox"/> Clean garbage disposal <input type="checkbox"/> Test garage door auto-reverse	<input type="checkbox"/> Replace HVAC filters <input type="checkbox"/> Clean range hood and filters
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
<input type="checkbox"/> Replace HVAC filters <input type="checkbox"/> Clean garbage disposal	<input type="checkbox"/> Replace HVAC filters <input type="checkbox"/> Test garage door auto-reverse	<input type="checkbox"/> Replace HVAC filters <input type="checkbox"/> Clean garbage disposal <input type="checkbox"/> Clean range hood and filters	<input type="checkbox"/> Replace HVAC filters <input type="checkbox"/> Test smoke/ carbon monoxide detectors	<input type="checkbox"/> Replace HVAC filters <input type="checkbox"/> Clean garbage disposal <input type="checkbox"/> Test garage door auto-reverse	<input type="checkbox"/> Replace HVAC filters <input type="checkbox"/> Clean range hood and filters	<input type="checkbox"/> Replace HVAC filters <input type="checkbox"/> Clean range hood and filters

ANNUAL CHECKLIST	
<input type="checkbox"/> Drain and inspect water heater <input type="checkbox"/> Inspect fire extinguisher <input type="checkbox"/> Check water main/meter for leaks <input type="checkbox"/> Check washing machine hose connections <input type="checkbox"/> Check for termites, rodents and other pests <input type="checkbox"/> Clean refrigerator coils <input type="checkbox"/> Redo bathroom grout and caulking (where necessary)	<input type="checkbox"/> Check toilet shut-off valves <input type="checkbox"/> Redo kitchen grout and caulking (where necessary) <input type="checkbox"/> Check bathroom and kitchen exhaust fans <input type="checkbox"/> Check dishwasher hoses <input type="checkbox"/> Pump septic tank (every 3-5 years) Last pumped: _____ Next pump: _____

SEASONAL MAINTENANCE CHECKLIST	SPRING		SUMMER	
	<input type="checkbox"/> Change air filters <input type="checkbox"/> Change batteries in detectors <input type="checkbox"/> Check for leaks in attic <input type="checkbox"/> Wash windows <input type="checkbox"/> Replace damaged window/ door screens <input type="checkbox"/> Inspect bricks/stucco for chipping deterioration, or deposits	<input type="checkbox"/> Clean out gutters <input type="checkbox"/> Add mulch around trees and garden beds to retain ground moisture <input type="checkbox"/> Prune landscaping <input type="checkbox"/> Pressure wash driveway, patio and deck <input type="checkbox"/> Clean window wells and check drainage	<input type="checkbox"/> Change air filters <input type="checkbox"/> Change batteries in detectors <input type="checkbox"/> Check for leaks in attic <input type="checkbox"/> Wash windows <input type="checkbox"/> Check wood decks for moisture- reseal deck if water doesn't bead up <input type="checkbox"/> Check dryer vent pipe for clogging	<input type="checkbox"/> Check driveway for cracks- reseal with asphalt patching caulk <input type="checkbox"/> Check for/clean mold/mildew <input type="checkbox"/> Clean underbrush around trees and bushes <input type="checkbox"/> Switch ceiling fans to turn counterclockwise
	FALL		WINTER	
	<input type="checkbox"/> Check crawl space for water- call home inspector to find leaks <input type="checkbox"/> Call furnace inspector- service furnace <input type="checkbox"/> Test sump pump	<input type="checkbox"/> Check lawn- fertilize and reseed if necessary <input type="checkbox"/> Check outdoor light bulbs <input type="checkbox"/> Clean out gutters and downspouts	<input type="checkbox"/> Tighten loose handles and knobs <input type="checkbox"/> Check door and window locks- replace where necessary <input type="checkbox"/> Add weather stripping where necessary to insulate your home	<input type="checkbox"/> Switch ceiling fans to turn clockwise <input type="checkbox"/> Remove screens and add storm windows <input type="checkbox"/> Inspect and repair stairs and railings

